

# BLOXHAM PARISH COUNCIL

TUESDAY 21 SEPTEMBER 2021

**Clerk & Responsible Financial Officer**  
**Theresa Goss**  
**3 Tanners Close**  
**Middleton Cheney**  
**Banbury, OX17 2GD**

**(01295) 710965**  
**bloxhampc@aol.com**  
**www.bloxhamparishcouncil.co.uk**

14 September 2021

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 21 September 2021 at 7.30pm** at St Mary's Parish Rooms, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, Andrew McHugh and Adam Nell and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

**There will be Covid-19 safety measures in place and these will be made clear at the meeting. All attendees should bring a mask/face covering.**

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.  
**7:30pm**

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*

**7:30pm**

3. **Declarations of Interest**

(a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

(b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**

**7:30pm – 7:35pm**

4. **Minutes** - To confirm the minutes of the meetings held on 6 September 2021. **(Attached)**  
**7:35pm – 7:40pm**
5. **Matters Arising** - To discuss any issues arising from the minutes of 6 September 2021.  
**7:40pm – 7:45pm**
6. **Chairman's Announcements**
  - Gigaclear Presentation – 26 September 2021 at 7.30pm on Zoom
  - Planning Training – 14 October 2021 (Jubilee Hall) & 21 October 2021 (Zoom) at 6.30pm to 8pm**7:45pm – 7:50pm**
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.  
**7:50pm – 8:00pm**
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.  
**8:00pm – 8:10pm**
9. **Bloxham School** – To discuss the Bloxham School Advisory Group.  
**8:10pm – 8:30pm**
10. **Bloxham Biodiversity Group** – To receive a presentation from the Group on their work in the village.  
**8:30pm – 8:50pm**
11. **Planning**
  - i) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Report to follow)**
  - ii) Planning Applications - To consider the following planning application:
    - 21/02859/F, 6 Greenhills Park Bloxham - Single storey side and rear extension. Conversion of part of the garage to habitable accommodation. Raise flat roof of garage building.

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

**8:50pm – 9:00pm**
12. **Financial Matters**
  - i) Accounts for Payment - To note the income since the last meeting and to approve the accounts for payment. **(Report to follow)****9:00pm – 9:05pm**
13. **Parish Council Matters**
  - i) Vacancies – To consider applications for co-option onto the Parish Council.
  - ii) Co-option Policy – To approve the Parish Council's Co-option Policy. **(Report to follow)**
  - iii) Drop-In and Chat – To discuss any issues from the session held on 11 September 2021. **(Report to follow)**
  - iv) Traffic Calming Working Group – To receive an update on the meeting held on 14 September 2021. **(Minutes to follow)****9:05pm – 9:15pm**
14. **Correspondence** – Items of correspondence will be circulated to members. **9:15pm – 9:20pm**

15. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 16 & 17 on the grounds that it could involve the likely disclosure of private and confidential information. **9:20pm**
16. **Bloxham Recreation Ground Pavilion** – To consider quotes for works to Bloxham Recreation Ground Pavilion.  
**9:20pm – 9:30pm**
17. **Jubilee Hall Project** – To receive an update on the project.  
**9:30pm – 9:40pm**
18. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm at St Mary's Parish Rooms, High Street, Bloxham.
  - Monday 4 October 2021
  - Tuesday 19 October 2021
  - Monday 1 November 2021
  - Tuesday 16 November 2021
  - Monday 6 December 2021**9:40pm**
19. **Items for the Future Agendas/Items of Information**
  - St Mary's Church Yard – Burial space
  - New bench in Gascoigne Way
  - The Slade**9:40pm**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

**Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.**

**Next Session: Saturday 9 October 2021**

All reports and minutes are available on the Parish Council website [www.bloxhamparishcouncil.co.uk](http://www.bloxhamparishcouncil.co.uk)